



# NNIP Data Inventory Screen Shots

Revised 8-10-2023

This document provides screen shots for the process of completing the NNIP Data Inventory. We use the inventory results to support NNIP network activities and generate ideas and potential participants for cross-site projects. Since maintaining neighborhood-level data across topics is one of the key functions that NNIP partners have agreed to perform, we also hope that you will also find it useful way to monitor your progress over time.

General information about the data inventory is on the website at:

<https://www.neighborhoodindicators.org/data-tech/detailed-data-inventory>

Detailed instructions are available on the NNIP website at

<https://www.neighborhoodindicators.org/instructions-data-inventory>

Please note only users with “editor” permissions will be able to update their organization’s data inventory. Please email [NNIP@urban.org](mailto:NNIP@urban.org) if you have any questions about who is listed as an editor for your organization.

We appreciate your contribution to the collective network knowledge!

## **Steps for updating NNIP data inventory:**

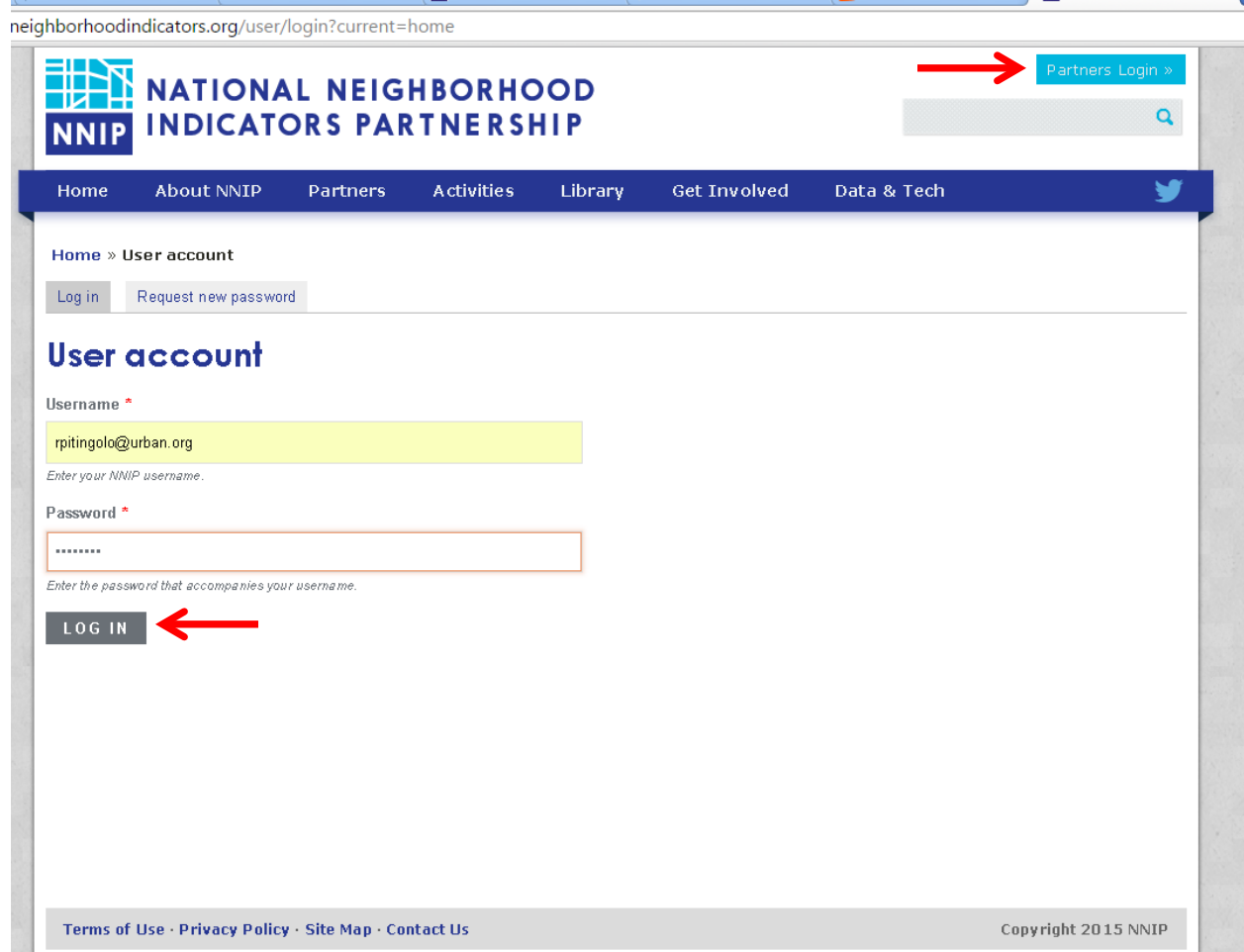
1. Log in to NNIP Website
2. Go to “My Dashboard”
3. Scroll down to Partner Organization Data Inventory. Click to “view” most recent survey or “edit” to update.
4. Enter your name and email address
5. Update inventory fields by clicking through and selecting the appropriate responses through the drop-down menus.
6. Click “save” to finish.

Please see the screen shots below.

## 1. Log in to NNIP Website.

If you have forgotten your password, select the "Request New Password" tab to have the system issue you a new temporary one.

neighborhoodindicators.org/user/login?current=home



**NATIONAL NEIGHBORHOOD INDICATORS PARTNERSHIP**

Partners Login »

Home About NNIP Partners Activities Library Get Involved Data & Tech

Home » User account

Log in Request new password

### User account

Username \*

rpitingolo@urban.org

Enter your NNIP username.

Password \*

\*\*\*\*\*

Enter the password that accompanies your username.

LOG IN

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## 2. Go to "My Dashboard".

Once on My Dashboard, scroll to the bottom of the page. The Partner Organization Data Inventory section is located beneath your Recently Updated Content.

w.neighborhoodindicators.org/dashboard

People Configuration Reports Help Hello **rpitingol**

 **NATIONAL NEIGHBORHOOD INDICATORS PARTNERSHIP**

[My Dashboard](#) [Logout](#)

Home About NNIP Partners Activities Library Get Involved Data & Tech

Home » My Dashboard

### My Dashboard

**Rob Pitingolo**  
Research Associate  
[\[view\]](#) [\[edit\]](#) [\[change password\]](#)

**My Recently Updated Content:**

Demystifying Data: Understanding Neighborhood Indicators Session	Published   Updated Sep 7, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>
Reclaiming Vacant Properties Conference Meeting	Published   Updated Sep 7, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>
NNIP Partnership Meeting, October 2015 Meeting	Published   Updated Aug 9, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>
NNIP Pittsburgh LiveStream Session	Published   Updated Aug 5, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>
NNIP Denver LiveStream Session	Published   Updated Aug 5, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>
Filling the Gaps: Property Surveys Session	Published   Updated Aug 5, 2015 <a href="#">[view]</a>   <a href="#">[edit]</a>

**Create Content:**

Homepage:

- Create Slide/Edit Slide Settings
- Create Homepage Featured Content

Partners:

- Create Partner City
- Create Partner Organization
- Edit Partner Organization
- Create NNIP Function
- Create Job Opening
- Create Job Position Description
- Create User
- Create Expertise

Activities:

- Create Activity
- Create Cross-Site Project
- Create Meeting
- Create Meeting Session

### 3. Click to “view” most recent survey and “edit” to update.

The “view” may be helpful to review past responses or to print your most recent inventory. You must “edit” to save any changes.

w.neighborhoodindicators.org/dashboard

People Configuration Reports Help Hello rpingol

- Create User
- Create Expertise

Activities:

- Create Activity
- Create Cross-Site Project
- Create Meeting
- Create Meeting Session
- Create Issue Area

Library:

- Create Publication
- Create Publication Type
- Create Story
- Create Online Guide
- Create Online Guide Page

Get Involved:

- Create Listserv
- Create Webinar
- Create Event

Data & Tech:

- Create Data Source
- Create Tech and Tools
- Create Technology Type

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

Published | Updated Aug 5, 2015 [view] | [edit]

1 2 3 4 5 6 7 8 9 ... next > last »

**Partner Organization Data Inventory:**

Links	Submitted	Modified	Partner Organization	Email Submitted
<a href="#">view</a>   <a href="#">edit</a>	September 9, 2013	Sep 13 2015 - 4:24pm	NeighborhoodInfo DC	ptatian@urban.org

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#### 4. Enter your name and email address.

This helps us keep track of who updated the inventory. It also helps in case you have questions about a past inventory and know who you can ask.

The screenshot shows a web browser window at the URL [www.neighborhoodindicators.org/node/4185/submission/210/edit](http://www.neighborhoodindicators.org/node/4185/submission/210/edit). The page header includes the NNIP logo and navigation links. The main content area shows the submission details for 'Submission #206'. The form fields are as follows:

- Please enter your name:** Rob Pitingolo (indicated by a red arrow)
- Please enter your email address:** rpitingolo@urban.org (indicated by a red arrow)
- Partner Organization:** NeighborhoodInfo DC

Below the form is a table titled 'Child welfare' with the following columns: Availability, Type of record, Smallest geographic identifier, Geographic extent for which you have the data, Earliest year available, Latest year available, and Update schedule.

	Availability	Type of record	Smallest geographic identifier	Geographic extent for which you have the data	Earliest year available	Latest year available	Update schedule
Foster care	No, and not interested in obtaining it	Select:	Select:	Select:	Select:	Select:	Select:
Child abuse/neglect	No, but interested in obtaining it	Select:	Select:	Select:	Select:	Select:	Select:

## 5. Update inventory fields.

Please confirm the existing information as you add your updates. Click on the drop down boxes to select your responses.

www.neighborhoodindicators.org/node/4185/submission/210/edit

Content Structure People Configuration Reports Help Hello rpingolo@urban.org Log out

Home About NNIP Partners Activities Library Get Involved Data & Tech

Home » NNIP Local Data Inventory » Submission # 206 » Submission # 206

View Edit Delete

### Submission #206

Submission information

Form: NNIP Local Data Inventory  
Submitted by: stephane  
September 30, 2013 - 12:00am  
192.168.252.112

Please enter your name: \*

Please enter your email address: \*

Partner Organization

Child welfare

	Availability	Type of record	Smallest geographic identifier	Geographic extent for which you have the data	Earliest year available	Latest year available	Update schedule
Foster care	<input type="text" value="No, and not interested in obtaining it"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>
Child abuse/neglect	<input type="text" value="No, but interested in obtaining it"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>	<input type="text" value="Select:"/>
Education	<input type="text" value="No, but interested in obtaining it"/>	<input type="text" value="Type of record"/>	<input type="text" value="Smallest geographic identifier"/>	<input type="text" value="Geographic extent for which you have the"/>	<input type="text" value="Earliest year"/>	<input type="text" value="Latest year available"/>	<input type="text" value="Update schedule"/>

**Education dropdown menu:**

- Select:
- Yes, we have it in-house
- Not in house, but can readily access it through another organization
- No, but in process of negotiating it
- No, but interested in obtaining it**
- No, and not interested in obtaining it

6. Click “save” to finish.

Thank you for your participation in the data inventory!

www.neighborhoodindicators.org/node/4185/submission/210/edit

Content Structure People Configuration Reports Help Hello [rpitingolo@urban.org](mailto:rpitingolo@urban.org) Log out

Availability	Type of record	Smallest geographic identifier	Geographic extent for which you have the data	Earliest year available	Latest year available	Update schedule	
shut offs							
Other							
Availability	Type of record	Smallest geographic identifier	Geographic extent for which you have the data	Earliest year available	Latest year available	Update schedule	
Voting registration records	Yes, we have it in-house	Summary data	Other sub-city/county area	City	2013	2014	No updates planned
Community referral calls (211)	No, and not interested in obtaining it	Select:	Select:	Select:	Select:	Select:	
Community referral providers (211)	No, and not interested in obtaining it	Select:	Select:	Select:	Select:	Select:	
City requests for service (311)	No, but interested in obtaining it	Select:	Select:	Select:	Select:	Select:	
Drivers license records	No, but interested in obtaining it	Select:	Select:	Select:	Select:	Select:	

**SAVE**

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7. Send a courtesy email to [nnip@urban.org](mailto:nnip@urban.org) to let the Urban team know you've finished.