**Apply Now: Data Analyst @ Data Driven Detroit!**

**What:** Data Driven Detroit (D3) is seeking a skilled and enthusiastic Data Analyst to join our team! This is a full-time, salaried position, working 40 hours per week with a salary range of $42,000 - $53,000 depending on qualifications. We offer a number of benefits, including flexible paid time off; access to group health, dental, and vision insurance; a 401(k) profit-sharing plan; paid sabbatical and parental leave; and a commitment to work-life balance.

At D3, we’re dedicated to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information (including characteristics and testing), military and veteran status, and any other characteristic protected by law. We believe that diversity and inclusion among our teammates are critical to our success, and we seek to recruit, develop and retain the most talented people from a diverse candidate pool. D3 does not conduct criminal background checks on prospective team members.

We expect this position to start no later than April 1, 2021. Detroit residents and Black, Indigenous, or People of Color candidates are strongly encouraged to apply.

Note that due to COVID-19 all D3 team members are working remotely until further notice.

**Why:** At D3, we work every day to improve access to information for everyone in Metro Detroit. Our efforts are led by our project team, who works together to answer our partners’ questions. Some members of the project team have backgrounds in social science research and some have backgrounds in databases and SQL; the Data Analyst will join this team, serving in a translating role between its research- and database-oriented components.

If you’re selected for this job, you’ll join a fast-paced work environment where suggestions and critical thinking are welcomed. Your typical days will consist of cleaning, transforming, and analyzing data; helping to create tables, charts, maps, and interactive tools for our client-partners; and supporting D3’s outreach and engagement programs.

**Where:** Founded in 2009, Data Driven Detroit (D3) is a low-profit social enterprise pursuing our mission of providing accessible, high-quality analysis to drive informed decision-making.

**We value** unbiased access to unbiased data.

**We exist** to provide equitable access to information and help our community make better decisions.

**We serve** anyone seeking information to make more-informed decisions, including nonprofit organizations, foundations, universities, governments, businesses, and individuals.

**We believe** that behind every data point is a living, breathing person.

**Who:**

Qualifications:

* 2+ years of relevant professional experience, or bachelor’s degree in the social sciences, business/market research, or related field
* Skilled in using Microsoft Excel or database experience
* Familiar with SQL, PostGres or PostGreSQL, or other programming languages
* Able to communicate technical concepts to a non-technical audience
* Flexibility in adjusting workflow based on project needs
* Willing to explore innovative, efficient solutions to problems
* Able to manage individual deadlines and tasks as part of a project team
* Curious about data and answering questions
* Able to work effectively with people across racial, cultural, gender and other identity characteristic differences
* Lived experience and/or service providing perspectives that support D3 in our mission, especially in serving populations that are under-represented in society at large.

**How:** Submit your resume and a cover letter responding to the qualifications listed above to work@datadrivendetroit.org by February 15th, 2021. Include “Data Analyst” in the subject line.

Due to COVID-19, all interviews will be conducted remotely. If you need assistance or an accommodation due to a disability, please contact us at AskD3@datadrivendetroit.org.

Thank you! We look forward to reviewing your materials!