Block 5

Evaluation Capacity Assessment

Please answer the following questions about your organization's evaluation capacity.

Name of your organization:

[   ]

Default Question Block

Organizational practice around evaluation:

	Novice - We don't do this; need intensive help.	**In Development** - We have begun to do this; need ongoing help.	**Proficient** - We have some ability to do this; need help to achieve mastery.	**Mastery** - We have expertise in this; can assist partner organizations.	Don't Know	Not Applicable
Our organization defines roles and responsibilities related to evaluation for staff.	○	○	○	○	○	○
Our organization engages in evaluation that takes into account the voices and needs of different stakeholders.	○	○	○	○	○	○
Our organization works with evaluators to design and implement evaluations to assess the extent to which progress	○	○	○	○	○	○

has been made achieving goals over the course of the year.

Our organization uses evaluation findings to identify areas for staff development and performance improvement.	○	○	○	○	○	○

Block 1

Organizational commitment and support to evaluation:

	Novice: We don't do this; need intensive help.	In Development: We have begun to do this; need ongoing help.	Proficient: We have some ability to do this; need help to achieve mastery.	Mastery: We have expertise in this; can assist partner organizations.	Don't Know	Not Applicable
Our organization ensures that staff have the skills, knowledge, and ability needed for successful participation in evaluation (e.g., access to evaluation resources through Web sites and professional organizations, relevant training).	○	○	○	○	○	○
Our organization provides financial resources to support evaluation	○	○	○	○	○	○

Block 2

Organization's use of data:

	Novice - We don't do this; need extensive help.	In Development - We have started to do this; need ongoing help.	Proficient - We have some ability to do this; need help to achieve mastery.	Mastery - We have expertise in this; can assist partner organizations.	Don't Know	Not Applicable
Our organization uses data to communicate about program performance to internal stakeholders.	○	○	○	○	○	○
Our organization uses data to communicate performance to external stakeholders.	○	○	○	○	○	○
Data/information/knowledge are used to inform decision-making.	○	○	○	○	○	○
Our organization uses evaluation findings throughout the year to inform mid-course corrections and continuously improve existing programs.	○	○	○	○	○	○

Block 3

Staff experience with evaluation:

	Novice - We don't do this; need extensive help.	In Development - We have started to do this; need ongoing help.	Proficient - We have some ability to do this; need help to achieve mastery.	Mastery - We have expertise in this; can assist partner organizations.	Don't Know	Not Applicable
Our program staff understand the basics of evaluation.	○	○	○	○	○	○

Our program staff are experienced in conducting evaluations.	○	○	○	○	○	○
Our program staff uses evaluation as a tool to improve the organization's work.	○	○	○	○	○	○

Block 4

Use of a racial equity lens in evaluation:

	Novice - We don't do this; need extensive help.	In Development - We have started to do this; need ongoing help.	Proficient - We have some ability to do this; need help to achieve mastery.	Mastery - We have expertise in this; can assist partner organizations.	Don't Know	No Applic
We report evaluation data by racial/ethnic group.	○	○	○	○	○	○
Our organization considers race/ethnicity to be an important factor in all aspects of the evaluation process, including how data is collected, analyzed, and reported.	○	○	○	○	○	○
We collaboratively engage communities in key points of the evaluation process (e.g., analysis and reporting) to ensure that the findings and recommendations have relevance and meaning to them.	○	○	○	○	○	○

Powered by Qualtrics