(http://www.risestl.org/)

Opportunities

Data Management Coordinator

POSITION OVERVIEW:

Rise Community Development is the region's foremost 501(c)(3) not-for-profit housing and community development organization. Rise partners with communities to build stronger, more equitable St. Louis area neighborhoods. By providing capacity-building assistance, housing development services and access to financing, Rise makes the connections between non-profit community organizations, financial institutions and government that make successful neighborhood revitalization possible. Our work transforms neighborhoods by developing both market rate housing and quality affordable housing for working families and by strengthening the ability of community-based development organizations to participate in the revitalization of their communities.

The successful candidate will demonstrate proficiency working with relational databases (SQL) and geospatial software (ArcGIS or QGIS), as well as a basic familiarity with creating web-based interactive maps and reports. S/he will build and sustain relationships with a wide variety of partner organizations to obtain, share, and disseminate data. A bachelor's degree, two years experience with GIS and database design/management, familiarity with local data sources, data analysis best practices, visualization tools, and good verbal and written communication skills are required. Rise currently uses a mix of tools depending on the specific project/client, so strong knowledge of fundamentals is more important than familiarity with a specific software package, and the successful candidate will have some flexibility in approach depending on their strengths.

SPECIFIC RESPONSIBILITIES:

The Data Management Coordinator will oversee the management and presentation of data, including social, economic, demographic, and real estate data.

- Create static and interactive maps and visualizations used for planning, publication, and policy analysis as well as for real estate development applications to housing finance agencies
- Work with partner organizations to obtain and update data
- Organize data and metadata in relational databases and geodatabases
- Analyze trends in data and create reports and/or presentations with results
- Democratize data and information and promote data literacy through one-on-one meetings and group trainings with neighborhood-based organizations
- Represent St. Louis in the National Neighborhood Indicators Partnership
- Track Rise's work and outcomes across activity areas and maintain an internal database for staff use

EDUCATION AND QUALIFICATION PREFERENCES:

- Bachelor's Degree
- Minimum 2 years of experience designing, managing, and running SQL queries against relational databases
- Minimum 2 years of experience designing maps using ArcGIS or QGIS software
- Familiarity with the current state of web-based mapping and visualization tools
- Comfort with and/or willingness to learn basic html, css, javascript, and python (while this is not a development position, some work is web-based and/or scripted)

SEND RESUME AND COVER LETTER TO:

Stephen Acree
President
Rise Community Development
1627 Washington Ave.
St. Louis, MO 63103

Or email to stephen@risestl.org

No phone calls please.

Applications received before Friday, November 6th will be given preference.

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*Email Address

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CONTACT INFO
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